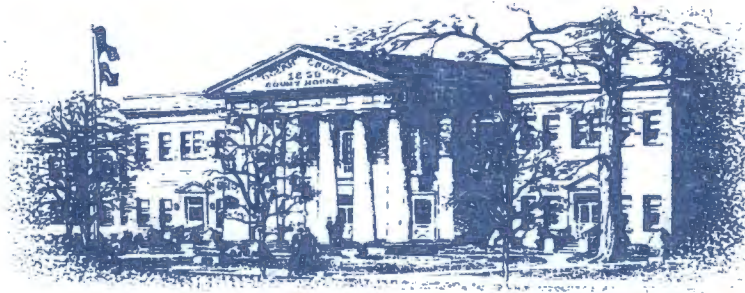


SCOTT M. COLABELLA
COUNTY CLERK

BARBARA LANUTO
DEPUTY COUNTY CLERK



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COUNTY OF OCEAN OFFICE OF THE COUNTY CLERK

IMPORTANT RECORDING NOTICE HOMELESSNESS TRUST FEE - EFFECTIVE SEPT. 1, 2023

Dear Recording Customer:

Please be advised that starting **September 1, 2023 a \$5.00 surcharge** will be applied to most recorded documents with the Ocean County Clerk's Office for deposit into the Ocean County Homelessness Trust Fund. All of the revenue received from this surcharge will stay in Ocean County to meet the needs of the disadvantaged and homeless population. The surcharge and Fund were adopted by the Ocean County Board of Commissioners pursuant to P.L. 2009 Ch. 123 and an ordinance approved by the County Commissioners.

If you submit land documents to our office for recording via **U.S. Mail, Express Mail, Courier Service, Electronic transmission or In-Person Over the Counter the \$5.00 surcharge is required.**

For your convenience - a user-friendly on-line PDF List containing the instruments that the surcharge is applied to is available at www.oceancountyclerk.com our internet web site. Also enclosed with this notice is a paper version of the list (please feel free to re-produce).

ALL LAND DOCUMENTS received in our office for recording on September 1, 2023 must include the surcharge fee.

- If you submit a land document without the surcharge fee - your document will be rejected and returned to you requesting the \$5.00 fee.

- E-Recording Customers will find the \$5.00 surcharge will be automatically calculated with the total fee to record the document and will be listed as a separate line item on your receipt following the successful electronic recording with our office.

If you are interested in becoming an E-Record Customer and would like to register for an E-Record Account please go on the internet to:

<https://secure.njcountyrecording.com/dsms/njdsms/NJAccountRequest.aspx>

Thank you for your cooperation in complying with this new ordinance. Please contact our Recording Office at (732) 929-2110 if you need assistance.

Enclosure